



RENEWABLE  
ENERGIES



IN THE FOCUS:

TRAINING PROGRAMME

# WIP RENEWABLE ENERGIES

YOUR PARTNER IN THE FIELD OF RENEWABLE ENERGIES



## WIP RENEWABLE ENERGIES

### Facilitating the sustainable Energy Transition

The global energy system must be transformed in a sustainable/renewable way in order to mitigate climate change and reduce the dependence on fossil and nuclear energy with its negative impacts. WIP Renewable Energies contributes to this goal by promoting research, innovation and market integration of renewable energy systems through collaborative efforts across all sectors of society. As a renewable energy consultancy, we provide platforms for knowledge transfer by managing international research and innovation projects, organising leading conferences and events providing trainings for companies and individuals since decades for a sustainable energy future.



## Training Programme

Our training courses specialise in topics related to European project opportunities and can be delivered on-site or online. We offer four modules that range from half a day to two full days and can be tailored to your specific needs upon consultation.

### Proposal Writing

How to write a successful proposal  
and receive funding

### Project Management, Coordination, Technical Reporting

How to manage your EU project in an  
efficient and effective way

### Communication, Dissemination, Exploitation

How to promote your project and  
disseminate valuable information to  
the project partners

### Financial Management

How to plan your budget, monitor costs  
and create your financial report





## Proposal Writing

This training provides an overview of proposal preparation for EU funded projects. The module includes theoretical information on proposal writing as well as practical workshops. We will guide you through the proposal writing and application process.

The theoretical module includes:

### **Introduction to Horizon Europe**

- Work programmes, calls and topics
- Types of action
- Eligibility/ admissibility criteria

### **Introduction to participant portal and budget allocation**

### **First steps of proposal preparations include the following:**

- Concept note
- Setting up the consortium
- Work distribution among partners

### **Three sections of proposal, namely:**

- Excellence
- Impact
- Implementation

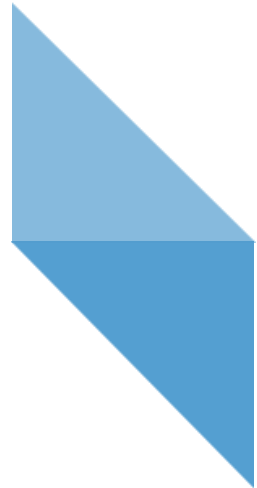
The practical module includes two workshops where participants have the opportunity to develop a project proposal from the initial project idea to the submission of the proposal and get a first impression of the proposal evaluation process.



## Project Management, Coordination, Technical Reporting

This training provides an overview of the individual requirements for managing and coordinating EU projects. EU project management is a challenging process requiring certain knowledge. WIP expert team has a decades of project management experience and will coach you how to manage an EU project in a successful way. This module includes:

- Grant preparation once the project is awarded
- Communication with the European Commission
- Structure of project management activities
- Project management plan
- Preparation of meetings
- Working programme implementation, work package lead
- Gantt chart
- Quality assurance
- Participants portal and deliverables
- Interim Technical Reporting
- Final Technical Reporting



## Communication, Dissemination, Exploitation

Communication, Dissemination and Exploitation activities are important to increase the impact of project results. They must use and share research results with the scientific community, commercial players, civil society and policymakers.

This training provides an overview of the various communication activities entailed in managing an EU project. This module includes:

- Communication, Dissemination, Exploitation plan
- Creation of promotional materials and project website
- Social media presence



## Financial Management

This training provides an insight into all aspects of financing an EU project in order to comply with the conditions for financial management set out in contracts for EU-financed actions. This module includes:

- Financial rules and principles
- Legal principles
- Roles and access rights
- Payments and reporting
- Controlling

In addition to the trainings, we offer a **Proposal Evaluation Service** targeted at newcomers who require assistance in writing their first proposals. If you would like to benefit from our expertise and experience, let's get together. We look forward to supporting you with your proposals!







Do you want to improve your project proposals  
and become proficient in managing international  
EU projects? We can help you acquire these skills!

## TALK TO US!

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